

MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight

Audits and Inspections Unit



TraCS Discussion Inspection: February 2020

Inspection Report# BI2020-0036

The Audits and Inspections Unit (AIU) of the Sheriff’s Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the TraCS Discussion of traffic stops to ensure compliance with Office Policies, promote proper supervision and support the requirements set forth in the Court Order. Inspectors will utilize the TraCS System and a sample of randomly selected employees from each district/division for review. The TraCS Traffic Stop Discussion will be uniformly inspected utilizing a matrix developed by the AIU, in accordance with the procedures outlined in policies EA-11, EB-1, GB-2 and MCSO Administrative Broadcast 16-56.

Compliance Objectives:

- Determine what district/division the traffic stop data originated from
- Verify the supervisor individually discussed each traffic stop completed within a monthly time frame
- Each Traffic Stop inspected will be counted as one inspection

Criteria:

MCSO Policy EA-11, *Arrest Procedures (Section 14, Part E)*

MCSO Policy EB-1, *Traffic Enforcement, Violator Contacts, and Citation Issuance (Section 17)*

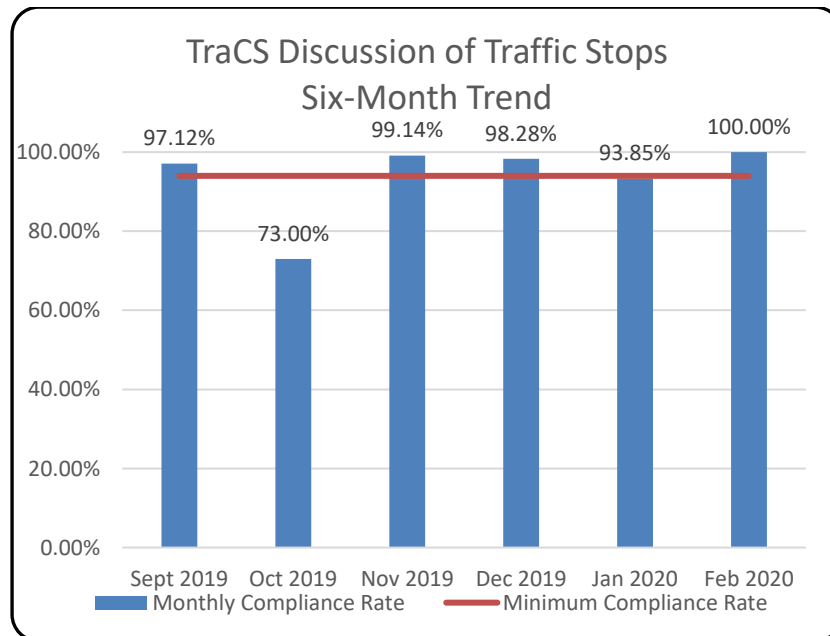
MCSO Policy GB-2, *Command Responsibility (Section 13, Parts E.1.a, E.1.b and E.1.c)*

MCSO Administrative Broadcast # 16-56, *Discussed with Deputy Indicator and Supervisor Review Process*

Conditions:

MCSO’s assigned Court Monitors provided a sample of 30 Deputies from all Patrol Districts/Divisions for the Discussion Inspection covering data from February 2020. The sample of 30 Deputies provided a total of 318 traffic stops available for inspection; all 318 (or 100%) of the traffic stops were inspected.

MCSO achieved a compliance rate of 100% in the Discussion of Traffic Stops for the month of February 2020, as illustrated in the table below:



Note – The compliance rate is the overall percentage of all traffic stops inspected for the month of February 2020 (i.e., out of a total of 318 stops, 318 were without deficiencies, or were 100% in compliance).

The compliance rate for each division is illustrated in the table below:

Division	District 1	District 2	District 3	District 4	Lake Patrol	District 6	District 7
In Compliance	15	43	124	10	39	64	23
Total Stops	15	43	124	10	39	64	23
Compliance %	100%	100%	100%	100%	100%	100%	100%

It should be noted that the completion of a Discussion Inspection is dependent on when AIU receives the sample from the Court Monitors.

Action Required:

With the resulting 100% compliance rate for Inspection #BI2020-0036, no BIO Action Forms will be required.

Recommendation:

It is recommended divisions monitor the status of Vehicle Stop Contact Forms (VSCF) to ensure they are discussed by Supervisors within 30 days. Divisions will utilize the TraCS system to monitor the discussion status of traffic stops by conducting a search of the following fields (1) Location (Lower Org), (2) Form (Contact and Incidental Contact Forms), and (3) Date Range (Example: December 1-31, 2016). The search results will display a list of the Contact Forms and note "Discussed" under the Deputy Discussion column for those with completed discussions. By also completing the User ID search field, Supervisors can view the same data for the deputies under their direct supervision by selecting their serial numbers.

Date Inspection Started: 04/08/2020
 Date Completed: 04/08/2020
 Timeframe Inspected: February 1st – 29th, 2020
 Assigned Inspector(s): Patty Huling # B3184

I have reviewed this inspection report.

Lt. Todd Brice

Lieutenant Todd Brice # S1767
 Commander, Audits & Inspections Unit
 Bureau of Internal Oversight

4-20-20

Date