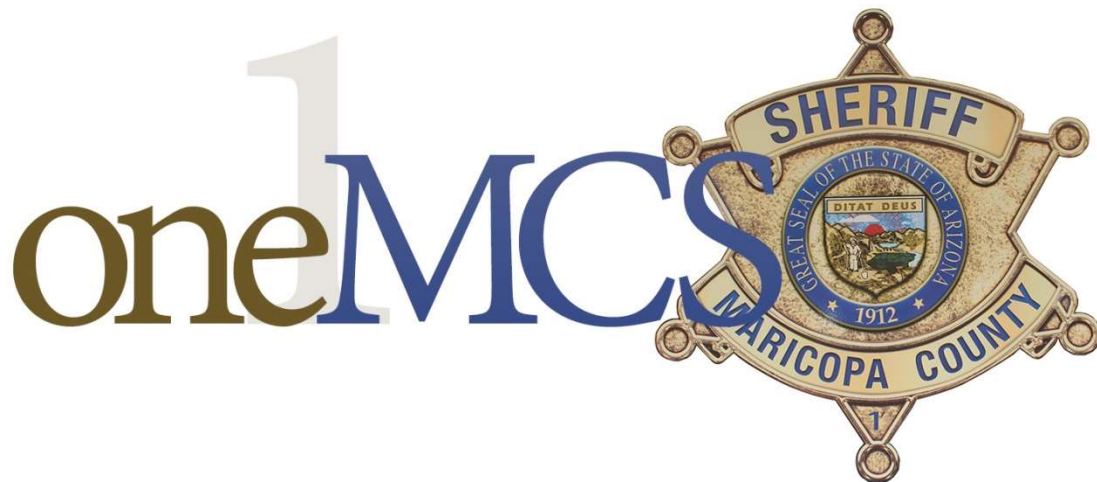


# MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight

Audits and Inspections Unit



**Patrol Activity Log Inspection April 2020**

Inspection Report # BI2020-0051

The Audits and Inspections Unit (AIU) of the Sheriff’s Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the supervisory review of Patrol Activity Logs to ensure compliance with Office policies, promote proper supervision, and support the requirements set forth in the Court Order.

The Patrol Activity Logs will be uniformly inspected utilizing a matrix developed by the AIU in accordance with procedures outlined in MCSO Policy GB-2, GI-1.3 and paragraph 83 of the Melendres Order.

**Compliance Objectives:**

- Ensure the supervisor has reviewed Patrol Activity Logs for shifts worked by assigned subordinates.
- Verify the Patrol Activity Logs were reviewed no later than seven days after the completion of the shift under review.

**Criteria:**

MCSO Policy GB-2, *Command Responsibility*

Policy GI-1, *Radio and Enforcement Communications Procedures*

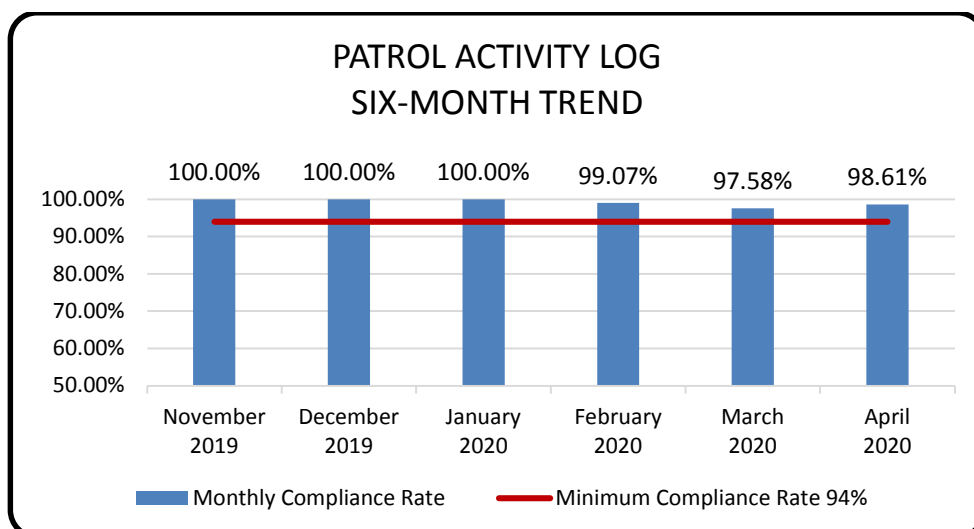
Melendres Order, Paragraph 83

**Conditions:**

MCSO’s assigned Court Monitor provided a sample of 30 deputies from all Patrol Districts/Divisions for the April Patrol Activity Log review. The sample of 30 Deputies provided a total of 360 daily Patrol Activity Logs available for inspection; 360 or 100% of the Patrol Activity Logs were inspected for this report.

Deficiencies noted in the review of the Praxis system are cross-checked with Division rosters and other records to increase accuracy.

MCSO achieved an overall compliance rate of **98.61%** for the April 2020 Patrol Activity Log inspection, as illustrated in the graph below:



The compliance rate of each division is illustrated in the table below:

District	Compliance Rate	Total Patrol Activity Logs Inspected	Deficiencies	In Compliance
1	100.00%	35	0	35
2	96.15%	26	1	25
3	100.00%	50	0	50
4	100.00%	62	0	62
Lake Patrol	100.00%	67	0	67
6	94.59%	74	4	70
7	100.00%	46	0	46
<b>Totals</b>	<b>98.61%</b>	<b>360</b>	<b>5</b>	<b>355</b>

The following five deficiencies were noted during the inspection period:

### District II (1 BIO Action Form)

District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District II	Deputy	Sergeant	4/4/2020	Captain
<b>Deficiency</b>				
Supervisor did not review the Patrol Activity Log through Praxis as required by Policy GB-2.13.G.				

### District VI (1 BIO Action Form)

District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District VI	Deputy	Sergeant	4/1/2020	Captain
<b>Deficiency</b>				
Supervisor reviewed Patrol Activity Log ten calendar days after the completion of the shift under review rather than within the seven-day period as required by Policy GB-2.13.G.1.				
District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District VI	Deputy	Sergeant	4/1/2020	Captain
<b>Deficiency</b>				
Supervisor reviewed Patrol Activity Log ten calendar days after the completion of the shift under review rather than within the seven-day period as required by Policy GB-2.13.G.1.				

District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District VI	Deputy	Sergeant	4/1/2020	Captain
<b>Deficiency</b>				
Supervisor reviewed Patrol Activity Log ten calendar days after the completion of the shift under review rather than within the seven-day period as required by Policy GB-2.13.G.1.				
District/Div	Deputy Reviewed	Assigned Supervisor	Shift Date	Current Commander
District VI	Deputy	Sergeant	4/1/2020	Captain
<b>Deficiency</b>				
Supervisor reviewed Patrol Activity Log ten calendar days after the completion of the shift under review rather than within the seven-day period as required by Policy GB-2.13.G.1.				

Unless noted above in the deficiency tables, there were no prior BIO Action Forms similar in nature or supervisor notes addressing the perceived deficiencies.

**Action Required:**

With the resulting 98.61% compliance rate for Inspection #BI2020-0051, **two BIO Action Forms** are required.

Date Inspection Started: 5/12/2020  
 Date Completed: 5/15/2020  
 Timeframe Inspected: April 1<sup>st</sup> to April 30<sup>th</sup>, 2020  
 Assigned Inspector(s): Connie Phillips B3345

I have reviewed this inspection report.

*Lt. Todd Brice*

Lt. Todd Brice S1767  
 Commander, Audits and Inspections Unit  
 Bureau of Internal Oversight

6-8-2020

Date