

# MARICOPA COUNTY SHERIFF'S OFFICE

Bureau of Internal Oversight

Audits and Inspections Unit



**TraCS Review Inspection August 2019**

Inspection Report# BI2019-0120

The Audits and Inspections Unit (AIU) of the Sheriff's Office Bureau of Internal Oversight (BIO) will conduct monthly inspections of the TraCS Review of traffic stops to ensure compliance with Office Policies, promote proper supervision and support the requirements set forth in the Court Order. Inspectors will utilize the TraCS System and a sample of randomly selected employees from each district/division for review. The TraCS Traffic Stop Review will be uniformly inspected utilizing a matrix developed by the AIU, in accordance with the procedures outlined in policies EA-11, EB-1, GB-2 and MCSO Administrative Broadcast Number 16-56.

**Compliance Objectives:**

- Determine what district/division the traffic stop data originated from
- Determine if the supervisor reviewed all completed traffic stop documentation within 72 hours
- Each Traffic Stop inspected will be counted as one inspection

**Criteria:**

MCSO Policy EA-11, *Arrest Procedures (Section 14, Parts B & E)*

MCSO Policy EB-1, *Traffic Enforcement, Violator Contacts, and Citation Issuance (Section 17)*

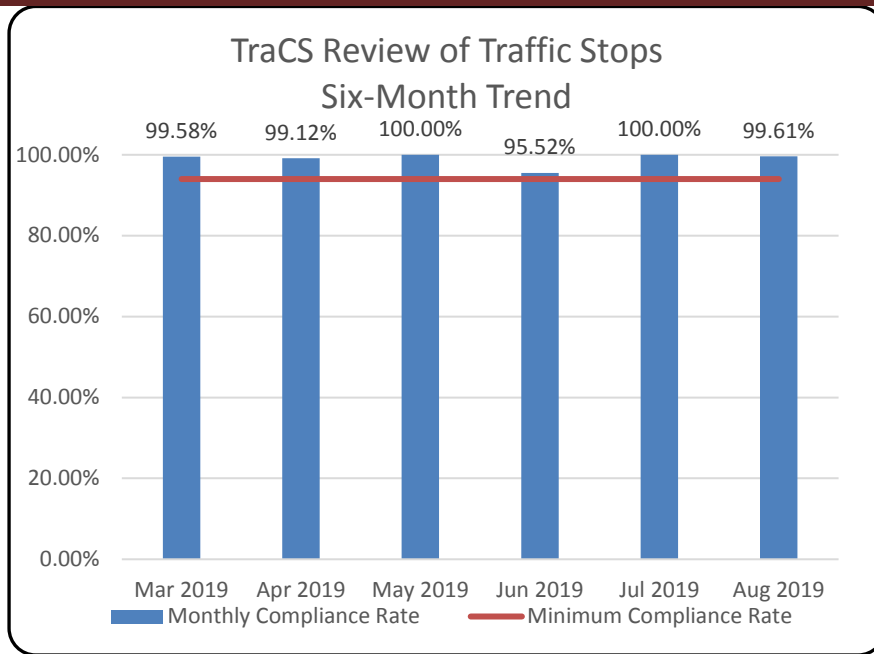
MCSO Policy GB-2, *Command Responsibility (Section 13, Part B.2.a)*

MCSO Administrative Broadcast # 16-56, *Discussed with Deputy Indicator and Supervisory Review Process*

**Conditions:**

MCSO's assigned Court Monitors provided a sample of 32 Deputies from all Patrol Districts/Divisions for the August Traffic Stop Review Inspection. The sample of 32 Deputies provided a total of 513 traffic stops available for inspection; 513 (or 100%) of the traffic stops were inspected.

MCSO achieved a compliance rate of 99.61% in the Review of Traffic Stops for the month of August 2019, as illustrated in the table below:



Note – The compliance rate is the overall percentage of all traffic stops inspected for the month of August 2019 (i.e., out of a total of 513 stops, 511 were without deficiencies, or were 99.61% in compliance).

The compliance rate of each division is illustrated in the table below:

Division	District 1	District 2	District 3	District 4	Lake Patrol	District 6	District 7
In Compliance	91	46	20	40	15	261	38
Total Stops	92	47	20	40	15	261	38
Compliance %	98.91%	97.87%	100.00%	100.00%	100.00%	100.00%	100.00%

It should be noted that the completion of a Discussion Inspection is dependent on when AIU receives the sample from the Court Monitors.

The following deficiencies were noted during the inspection period:

### District 1 (1 BIO Action Form)

District/Division	MC #	Employee	Current Supervisor	Current Commander
District 1	MC19171255	Sergeant	Lieutenant	Captain
<b>Deficiency</b>				
MC19171255 was reviewed (4) days after the incident. Policies EA-11, EB-1, GB-2 & Admin. Broadcast 16-56.  One previous BIO Action Form (BAF2019-0126, dated 06/17/19) has been Requested for a similar incident: Deficiency- Supervisor did not review Vehicle Stop Contact Form within 72 hours; Supervisor reviewed in 4 days.				

## District 2 (1 BIO Action Form)

District/Division	MC #	Employee	Current Supervisor	Current Commander
2	MC19180812	Sergeant	Lieutenant	Interim Captain (Lt.)
<b>Deficiency</b>				
MC19180812 was reviewed (6) days after the incident. Policies EA-11, EB-1, GB-2 & Admin. Broadcast 16-56. Deputy was providing OT services for this Sgt. on the date of this stop.				

Unless noted above in the deficiency table, there were no prior BIO Action Forms similar in nature or supervisor notes addressing the perceived deficiencies.

**Action Required:**

With the resulting **99.61%** compliance rate for Inspection #BI2019-0120, **2 BIO Action Forms** are requested. The forms shall be completed utilizing Blue Team.

**Recommendations:**

It is recommended the inspection of the review of traffic stops and vehicle stop contact forms continue at the Division level to provide assurance that the compliance rates continue to show improvement and remain constant over time. To accomplish this goal, the following criteria must be met:

- Within 72 hours of completion**, supervisors are responsible for reviewing any form in TraCS that is in pending review status, which shall now include the "Vehicle Stop Contact Form."

It is also recommended that each division utilize the TraCS system to monitor the review status of traffic stops. This can be accomplished by conducting a search of the following fields (1) Location (Lower Org), (2) Form (Contact & Incidental Contact Forms) and (3) Date Range (Example: December 1-31, 2016). The search results will display a list of the contact forms and note "Reviewed" under the Status column for those with completed reviews. By also completing the User ID search field supervisors can view the same data for the deputies under their direct supervision by selecting their serial numbers.

Date Inspection Started: 10/01/2019  
 Date Completed: 10/01/2019  
 Timeframe Inspected: August 1st – 31st, 2019  
 Assigned Inspector(s): Patty Huling # B3184

I have reviewed this inspection report.

Lt. D. Reaulo S1678  
 Lieutenant Dominick Reaulo S1678  
 Commander, Audits & Inspections Unit  
 Bureau of Internal Oversight

11/4/2019  
 Date